

Job Title:	Production Manager	Date Approved:	04/12/20
Job Classification:	Salary	FLSA Status:	Exempt
Department:	Production	Reports To:	Director of Manufacturing
Work Location:	Vista, CA		

### **FLUX POWER, INC.**

Flux Power develops advanced lithium-ion batteries for industrial uses. Flux Power solutions utilize its proprietary battery management system (BMS) and in-house engineering and product design. Flux Power batteries deliver improved performance, extended cycle life and lower total cost of ownership than legacy lead-acid solutions. Flux Power sells primarily to lift equipment OEMs, their dealers and battery distributors. Current products include advanced battery packs for motive power in the lift equipment and airport ground support markets.

### **Job Summary:**

Responsible for the management and coordination of all shop operations to include assembly, toolroom, maintenance, and constant improvement of throughput in Production. To assist in planning, organizing and controlling production to ensure that goods are produced efficiently, and on-time per plan.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES: (Not intended to be all-inclusive)**

- Plan, organize and direct all manufacturing and maintenance operations which ensure the most effective return in productivity.
- Create plans and processes which minimize manufacturing costs through effective use of manpower, equipment, facilities, materials, and capital.
- Assure monthly quality objectives are met while assuring product standards will meet or exceed our customers' expectations.
- Improve manpower utilization within existing departments and processes. (cross-train personnel)
- Responsible for supervising and motivating workforce with team building.
- Responsible for reviewing the performance of subordinates & identifying training needs.
- Assist and oversee the production schedule after receiving the monthly planning; implement the daily production plan and adjust the schedule where needed to meet month-end goals and on-time delivery.
- Enforce existing ISO quality control and tracking programs to meet quality objectives & ensure complete compliance to prescribed QMS and ISO Standards.
- Determine and implement improvements to the Production process.
- Prepare and maintain minimal Production reports (Excel, PowerPoint).
- Ensure the communication of and adherence to company policies and procedures.
- Ensure efficient collaboration and coordination between relevant departments including procurement, shipping, quality, and planning.
- Develop strategies to improve overall shop performance.
- Recruit, interview and assess the skill level of potential new employees.
- Hire, train, evaluate, and discharge staff, and resolve personnel grievances.
- Other duties as assigned.

### Physical Conditions/Requirements:

- Job frequently requires walking, standing, and handling objects in a production manufacturing environment.
- Exposure to manufacturing environment.
- Job may require kneeling, stooping, forward bending, reaching, and occasionally lifting and carrying up to 50 lbs.
- Vision requirements: Ability to see information in print and or electronically.
- Hearing requirement: Ability to tolerate loud noises from various manufacturing machines.

### Qualifications and Skills

- Bachelor's degree - business administration, management, engineering, or minimum 10 years in manufacturing management
- AA Degree and/or Certificate of Electronics a plus.
- Understanding of Lean principals (e.g. problem solving, 5S, Continuous Improvement) principals.
- Ability to support multiple programs at once based on business needs.
- Ability to read and work to engineering documentation.
- Ability to operate general use test equipment and Special Test Equipment with training.
- Attention to detail and good verbal / written communications skills a must.
- Recommended intermediate computer skills including applications such as MS Word, Excel, Outlook, Internet browsers, and product specific or OEM equipment utilities and applications.
- Must have a positive attitude and the ability to adapt to a dynamic and quickly changing work environment.
- Highly motivated to learn new technology and processes.
- Focus on quality.

### Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

### Benefits

- Medical, dental and vision insurance options
- 401K Plan
- Life Insurance
- Paid Time Off
- Paid Holidays

Please review our career page at <https://www.fluxpower.com/flux-careers>

*\*\*\*Flux Power is proud to be an equal opportunity employer committed to providing employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age or disability, or any other class protected by Federal, State or local laws. Flux Power complies with all employment eligibility verification requirements of the Immigration and Nationality Act and all must have the authorization to work in the US.*