



*Come work as an Accounting Manager at a growing company that offers great benefits with opportunities to advance and learn alongside accomplished business leaders ... Become a part of our team!*

## **Get to Know Us**

Flux Power develops advanced lithium-ion batteries for industrial uses. Flux Power solutions utilize its proprietary battery management system (BMS) and in-house engineering and product design. Flux Power batteries deliver improved performance, extended cycle life and lower total cost of ownership than legacy lead-acid solutions. Flux Power sells primarily to equipment OEMs, their dealers and battery distributors. Current products include advanced battery packs for motive power in forklift equipment, stationary power for solar storage, and airport ground support markets.

## **About the Role**

The Accounting Manager will oversee most accounting related activity. The Accounting Manager must have manufacturing and inventory management experience. Job responsibilities for the Accounting Manager includes traditional financial accounting responsibilities, SEC document drafting, tie-out and support documentation, as well as monitoring inventory levels.

## **What you Will be Doing**

- Prepare both internal and external financial statements, footnotes, and audit schedule.
- Oversee activities of the accounting department for the accurate and timely preparation of internal and external financial statements.
- Assist with the compilation of quarterly, annual, and periodic SEC filings on Forms 10-Q, 10-K, 8-K, etc.
- Interact with external audit firm on financial statement audit and review process and provide accounting support documentation to the auditors.
- Oversee activities related to daily cash received, A/R Lockbox receipts, and other cash flow activities.
- Oversee activities related to cash disbursements including bank reconciliations, ensuring the accurate and timely processing of accounts payable, purchase orders, petty cash, and employee expense reports.
- Oversee activities of the billing and cash collection process to ensure the accurate and timely management of all A/R transactions and A/R aging components.
- Coordinate/oversee/reconcile the physical inventory count and audit cycle counts.
- Assist with the implementation of internal control procedures.
- Assist with accounting research, including assessment of technical accounting standards on corporate transactions or agreements.
- Ability to adjust to other duties, responsibilities and activities that may be changed or assigned as needed with or without notice.

## **What you Will Need**

- Bachelor's degree in finance, accounting or relevant discipline required.
- Minimum of 5 years' experience in a finance function, experience in a manufacturing location strongly preferred.
- Experience with bill of materials, inventory valuation, and costing strongly preferred.
- Excellent skills in the use of Excel, PowerPoint, and Word.
- Must have strong organizational and time management skills.



## **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

## **What Can We Offer You for All Your Hard Work?**

### **Benefits**

- Medical, dental and vision insurance options
- 401K Plan with company match
- Life Insurance
- Paid Time Off
- Paid Holidays

### **COVID-19 Precaution(s)**

- Remote interview process
- Personal protective equipment provided or required
- Temperature screenings
- Social distancing guidelines in place
- Virtual meetings
- Sanitizing, disinfecting, and cleaning procedures in place

We are committed to a safe, drug-free workplace by performing pre-employment background checks and substance testing.

**Please review our career page at <https://www.fluxpower.com/flux-careers>**

*\*\*\*Flux Power is proud to be an equal opportunity employer committed to providing employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age or disability, or any other class protected by Federal, State or local laws. Flux Power complies with all employment eligibility verification requirements of the Immigration and Nationality Act and all must have the authorization to work in the US.*